

ELID

Annual Meeting Minutes

July 9, 2022

Board Members in Attendance:

<u>NAME</u>	<u>E-MAIL ADDRESS</u>
Bill Shumaker, Chairperson	wshumaker@att.net
Kelly Hepper, Vice-Chairperson	rinehepper@aol.com
Colleen Ziebol, Treasurer	colleen.ziebol@gmail.com
Dean Johnson, Secretary	deano4496@gmail.com
Mike Peterson	mjimpeterson@mchsi.com
Krister Johnson	kristerjohnson@yahoo.com
Jeff Olson	j.s.olson12@gmail.com

Members in Attendance: There were 35 parcel members that registered/signed in (out of 190 members). All were offered a name tag at check-in. Background bios for Dean Johnson and Mike Peterson were provided at registration, along with a paper ballot for voting during the meeting. A complete list of the “check-in” roster is attached as EXHIBIT A. In addition to the meeting notice being sent to each member, a notice was published in the Battle Lake Review newspaper three times.

Meeting Video Presentation: The Board of Directors prepared a video presentation guide which organized and outlined the Annual Meeting discussion and topics. A copy of the “presentation” is attached as EXHIBIT B.

Meeting Notes:

1. Bill Shumaker welcomed members to the first ANNUAL MEETING of the Eagle Lake Improvement District (ELID) and introduced the current Board of Directors.
2. Bill Shumaker introduced guest Leland (Lee) Rogness, Otter Tail County Commissioner. Lee was covering this meeting for Kurt Mortenson, District 3 Commissioner, who had a prior commitment. Lee welcomed the members and briefly noted the county’s involvement in the creation of the ELID.
3. Bill Shumaker **called the ANNUAL MEETING to order at approximately 9:00 AM** at Eagle Lake Lutheran Church.

4. Bill Shumaker's opening remarks.
 - a. Members had a chance to review documents, including the by-laws, prior to this meeting. These documents have been available since the end of May 2022 at ELID website.....www.eaglelakeotc.com
 - b. Copies of the proposed By-Laws were made available for the meeting, should any member require for review.
 - c. Krister Johnson and Kelly Hepper were appointed as inspectors of the elections for today's meeting. They will monitor and certify all voting that takes place today, either by voice vote or ballot.
 - d. Members were requested to review the meeting agenda on the screen (presentation slide).
5. Annual Meeting Agenda. The agenda, as listed below, was reviewed by Bill Shumaker. A motion was made and seconded. A voice vote was taken, and the AGENDA was unanimously APPROVED (a hand, or written vote, would have been taken had there been any "no" votes).
 - a. Introduction and Announcements
 - b. Annual Meeting Agenda
 - c. Presentation of the Formation of the ELID
 - d. ELID By-Laws
 - e. Treasurer's Report/Operation Financial Budget 2022
 - f. Election of Directors
 - g. Culvert Replacement Project
 - h. Proposed Financial Budget 2023
 - i. Adjournment
6. Presentation of the Formation of the ELID. Kelly Hepper provided a summary on the formation of the Eagle Lake Improvement District. His presentation is included in the attached EXHIBIT B.
7. ELID By-Laws. The proposed by-laws need to be approved by the membership at this meeting. Discussion and request for comments were opened to the floor. No comments were voiced. A motion to approve was made and seconded. A voice vote was taken, and the BY-LAWS were unanimously APPROVED.
8. Treasurer's Report/Operation Financial Budget 2022. Colleen Ziebol presented the 2022 financial report. Her presentation slide on the budget is included in the attached EXHIBIT B. Discussion and request for comments were opened to the floor. No comments were voiced. A motion to approve the 2022 BUDGET was made and seconded. A voice vote was called for and the 2022 BUDGET was unanimously APPROVED.
9. Election of Directors. Nominations were opened to fill two board seat vacancies for the Board of Directors, ELID. Those elected will serve a three-year term. The Board of Directors consists of seven members. There are four full time residents and three seasonal residents. It is the stated goal of the ELID Board that we endeavor to maintain this ratio between full time and seasonal residents.

- a. Call for nominations. Dean Johnson and Mike Peterson were nominated from the floor and seconded.
- b. Call for any other nominations from the floor. No additional nominations voiced.
- c. Call for a motion to close nominations. Nominations to be closed motion was made and seconded.
- d. The biographies of Dean Johnson and Mike Peterson were provided to members at the meeting registration desk. Both candidates were offered an opportunity to come forward and address the membership. Neither candidate made a statement.
- e. A written vote was taken, and the paper ballots were collected for counting by the Inspectors of the Elections. The ballots contained the names of Dean Johnson and Mike Peterson plus two write-in spaces. Ballots were handed out at the registration desk prior to the meeting.
- f. The Inspector of Elections, Krister Johnson, announced the results of the election voting just prior to the conclusion of the annual meeting. Based on the election results, Dean Johnson and Mike Peterson are reelected to a three-year term on the ELID Board of Directors.
 - i. 47 votes Dean Johnson
 - ii. 45 votes Mike Peterson
 - iii. 1 vote Kenny Brustad (Write-in)
 - iv. 1 vote Dwight Bordson (Write-in)
 - v. Voting included 6 absentee ballots previously received (out of 9 requested).

10. Culvert Replacement Project. The meeting was called back to order. Dean Johnson provided an overview of the culvert replacement project. His presentation is included in the attached EXHIBIT B. Since this project estimated cost is \$12,000, it must be approved by membership.

- a. Over the course of the next year, the Board of Directors will investigate (with the DNR) the possibility of increasing pipe size. The Board will endeavor to seek any government grants that may align with the project.
- b. Based on the culvert project presentation and proposed operating expenses for 2023, the annual **FEE per riparian parcel is proposed to be \$50**. This amount will be on the County tax forms as a ELID fee. This fee revenue is currently included in the 2023 budget.
- c. Approval of the budget will be approving raising funds for the culvert project (as well as ELID operating expenses). The \$50 fee will need to be collected for 2 years to raise funds for the culvert project replacement, which could happen as early as 2025. It was noted that membership was only voting on the 2023 budget, and the \$50 fee for 2024 would need to be approved by membership next year.
- d. A motion was called for to accept the report on the culvert replacement project. A motion was made to accept the culvert report/\$50 fee (for 2023) and was seconded. A voice vote was taken, and the CULVERT REPORT and proposed project FEE was unanimously ACCEPTED.

11. Proposed Financial Budget 2023. Colleen Ziebol presented the 2023 financial report. Her presentation slide on the budget is included in the attached EXHIBIT B. Discussion and request for comments were opened to the floor. No comments voiced. A motion to approve the 2023 BUDGET was made and seconded. A voice vote was called for and the 2023 BUGET was unanimously APPROVED.

12. Bill Shumaker made closing remarks, wrapping up the official portion of the meeting. Bill also indicated the Board of Directors would like to hear from membership on any other issues you may be concerned about that affects Eagle Lake.

- a. Members mentioned issues that would normally be addressed by other agencies (i.e., Township, Sheriff, DNR).
- b. Items raised included noise, wake boats too close to shore, large crowds at the public landing/beach, and vehicle parking on South Eagle Lake Road adjacent to the public access.

13. Bill Shumaker closed the meeting and, on behalf of the entire Board of Directors, thanked members for being at the meeting and participating. Please contact any board member with questions or concerns in the future. Citing no further business, a motion was called for to adjourn this meeting. A motion to ADJOURN was made and seconded . A voice vote was called for and the motion to ADJOURN was unanimously APPROVED.

14. Meeting adjourned at approximately 10:20 AM.

ATTACHMENTS

EXHIBIT A – Membership/Registration List

EXHIBIT B – Power Point Presentation